

Team Contract

The contract you submit must be **typed and signed by all members of the team**. A copy of this contract should be scanned and posted to your group's website by Friday. For full credit, your contract must include the following information. How you organize and format this information is up to you.

1. Team name. Team Two

2. Names and email addresses for all members of the team.

Cameron Pollock	cjpolloc@mtu.edu
Mark Schlax	mcschlax@mtu.edu
Nichole Mackey	nsmackey@mtu.edu
Sophia Farquhar	sgfarquh@mtu.edu
Jordan Gagnon	jrgagnon@mtu.edu
Cory Kroes	cwkroes@mtu.edu

3. Team meeting time(s): Tentative.

4. Member expectations:

- Our team expects everyone to be able to attend all team meetings. If someone cannot make a meeting, we prefer to be notified as soon as possible, or 24 hours before the meeting times.
- We will go over what has been accomplished since the last meeting. We will also take this time to discuss issues that may have come up, as well as use the time to ask questions about a specific issue have done from last time, as well as issues that you may have had. We will also be using an email list outside of our meetings.
- To determine what topics or questions that need to be covered right away, we will put "urgent" or "response needed" into the subject line of the email.
- During our standup meetings, each person will be able to discuss what they have done. If an issue or concern needs to be raised, this will be the time to mention said issue here. If a major issue occurs that needs immediate attention, it is expect that an email is sent out with the appropriate subject line tag.
- To make decisions we will use a majority rule to determine what course of action to take.
- If the goals that we have set are consistently not getting completed within a reasonable amount of time, we will try to figure out the source of what is going wrong. We will then determine the best course of action from there.

5. Grounds for dismissal.

Members will receive a written warning if any of the following occur:

- 2 instances of being more than 5 minutes late to a team meeting
- 1 instance of missing a team meeting without a valid excuse
- 2 class absences without prior notification of team members
- 2 instances of missing agreed upon deadlines to submit work to the team

If members receive two written warnings, they will be dismissed from the team.

6. Initial Team Leader. Cory Kroes

7. Team Vision Statement. To create a professional environment where we can develop an application.

8. Signatures of all team members. Cory Kroes, Cameron Pollock, Jordan Gagnon, Sophia Farquhar, Nichole Mackey, Mark Schlax

Nichole Mackey

Cameron Pollock

Jordan Gagnon

Sophia Farquhar

Mark Schlax

Cory Kroes