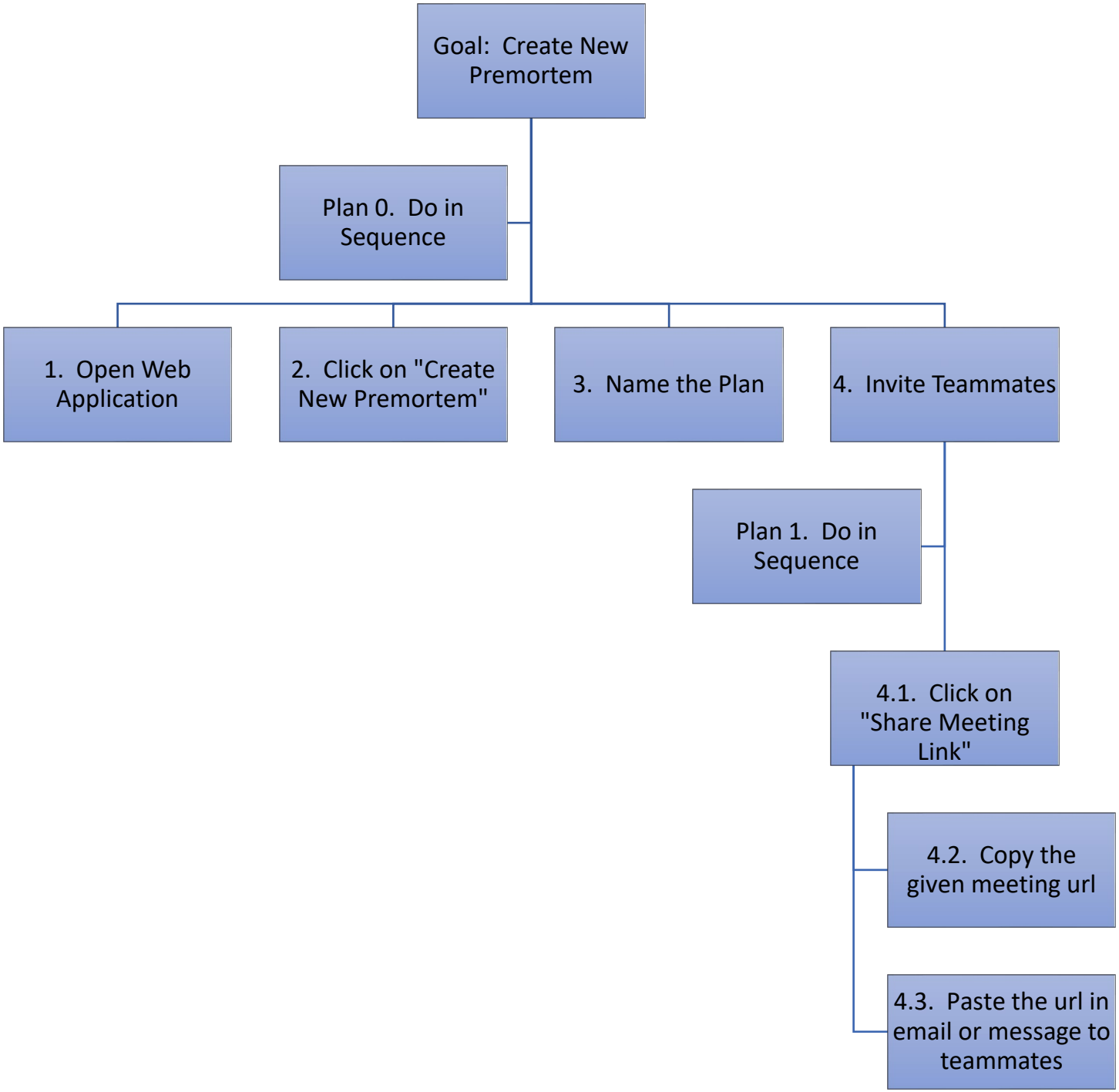
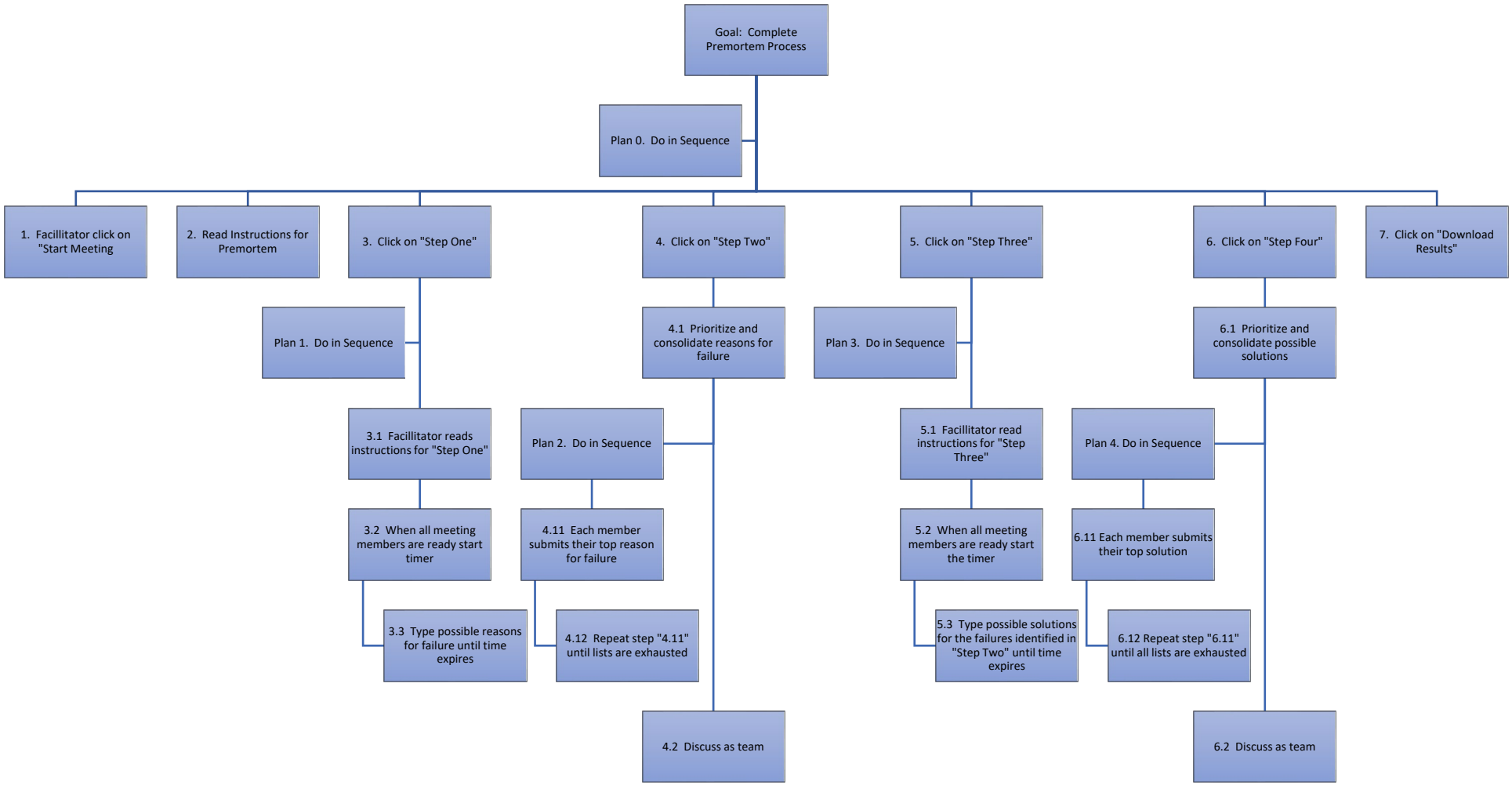

Goal: Create New Premortem
Plan 0. Do in Sequence
1. Open Web Application
2. Click on "Create New Premortem"
3. Name the Plan
4. Invite Teammates
Plan 1. Do in Sequence
4.1. Click on "Share Meeting Link"
4.2. Copy the given meeting url
4.3. Paste the url in email or message to teammates


Goal: Complete Premortem Process
Plan 0. Do in Sequence
1. Facillitator click on "Start Meeting
2. Read Instructions for Premortem
3. Click on "Step One"
4. Click on "Step Two"
5. Click on "Step Three"
6. Click on "Step Four"
7. Click on "Download Results"
Plan 1. Do in Sequence
4.1 Prioritize and consolidate reasons for failure
Plan 3. Do in Sequence
6.1 Prioritize and consolidate possible solutions
3.1 Facillitator reads instructions for "Step One"
Plan 2. Do in Sequence
5.1 Facillitator read instructions for "Step Three"
Plan 4. Do in Sequence
3.2 When all meeting members are ready start timer
4.11 Each member submits their top reason for failure
5.2 When all meeting members are ready start the timer
6.11 Each member submits their top solution
3.3 Type possible reasons for failure until time expires
4.12 Repeat step "4.11" until lists are exhausted
5.3 Type possible solutions for the failures identified in "Step Two" until time expires
6.12 Repeat step "6.11" until all lists are exhausted
4.2 Discuss as team
6.2 Discuss as team