

- Could you tell us in more detail about what your idea for this project is? (May have follow up questions).
 - **App is used to help facilitate and store premortem plans.**
 - **Each user logs into a collaborative project.**
 - **Each user enters reasons the project can fail with a 2 minute timer (step 3 of premortem method).**
 - **The app will allow for the consolidation of reasons in a collaborative list and are able to see when there are similarities in answers (step 4 of premortem method).**
 - **Solutions for the possible failures will follow the same method as creating and consolidating reasons.**
 - **Facilitator will most likely be the only one with permissions to add to final lists of reasons and solutions.**
 - **A focus on equal contribution rather than one person leading.**
 - **Not all communication is expected to be done through the app.**
- What are your expectations going into this project? What would you like to see out of it?
 - **Going through the process of premortem planning is the main piece.**
 - **Logins are temporary and are not permanent accounts. Ensure the users know that the information submitted will not be remotely stored.**
- Who are the users of your app?
 - Follow up on details about each type of user
 - **Disaster Response Planners**
 - **MTU Student Teams**
 - **MTU Facility Teams**
- What data will the app have available? What data will the users be providing?

- **Users are going to provide answers to prompts.**
- When or where will the app be used?
 - **The app will be used in meetings that are in-person or remotely (zoom, discord, etc.), but will require the users to have some form of communication that does not come from the app.**
- What information or content does the app show the user?
- Do you have any documents such as flyers, forms, or spreadsheets that you can share with us about the project?
 - **Premortem app design document (has been added to the shared drive)**
 - **Can be individual or team.**
 - **Each premortem plan has a name.**
 - **Document contains questions that can be used verbatim (all questions will remain the same for each user).**
- Will you be providing us with the questions asked in the premortem?
 - Could you take us through the process of what a premortem would be (5-step process)?
 - Do you want more personalized questions for different individuals/groups or will the questions be more general?
 - Will there be different approaches to the premortem based on different groups?
- Would you want this to be more an account based thing (users log in and provide information) or a one-time run that provides the results of the premortem afterwards?
- Are there any existing functionalities you'd like to see in the app? For example, something you've seen in a different app that you think would work well.
 - **Up to developers discretion.**

- Are you expecting users to be familiar with the process of a premortem?
 - The 5-step process?
- Do you have any questions for us or anything you'd like to know that we haven't covered in this meeting?
- **How far are you expecting the project to come along over the course of this semester? (maybe don't ask)
 - Are you expecting it to be a more complete project, or more looking for a platform that can be expanded further upon?