Article I. Name
A. The official name of the organization will be (something clever and not necessarily related to computing or graduate school). Hereinafter referred to as the Organization.

Article II. Objectives
A. To improve the student life of computer science graduate students (hereinafter referred to as csgrads) at Michigan Technological University (herinafter referred to as the University).
   1. To welcome and help orient incoming csgrads.
   2. To serve as a liaison between the computer science department and csgrads, when appropriate.
   3. To serve as a liaison between the Graduate Student Council and csgrads, when appropriate.
   4. To help establish a sense of community within the computer science department, specifically between csgrads.

Article III. Membership
A. Qualifications
   1. Voting membership shall be granted to all csgrads.
   2. In compliance with Michigan Technological University’s Board of Control Equal Opportunity Policy effective 7/20/1990, the Organization will not discriminate on the basis of race, religion, color, national origin, age, sex, sexual orientation, height, weight, or marital status. The Organization will be committed of the policy of not discriminating against handicapped individuals or veterans.

Article IV. Officers
A. Offices
   1. Political Colonel
   2. Parliamentary Colonel
   3. Social Colonel
B. Officer qualifications
   1. All officers must be voting members.
C. Term of office
   1. The term of office for the Colonels is one year, renewable until they are no longer csgrads.
   2. The officers shall begin their term in office immediately following election.
D. Elections
   1. Annual Elections.
      a. Each fall, nominations will be accepted for all officers during orientation week and the first week of classes. The current officers (or advisor if no officers remain) shall appoint one voting member called the Election Micro-Colonel to accept nominations.
b. If, after all nominations are in, a current officer is running unopposed for his/her current office, no election for this office is necessary. The current officer shall remain in his/her office for another year.
c. Elections will take place during the second week of the fall semester.
d. Voting will be by secret ballot with the ballots being counted by the remaining officers and the Election Micro-Colonel. If no officers remain, ballots will be counted by the advisor and the Election Micro-Colonel.

2. Special Elections.
a. When an office is vacated during the fall or spring semester, a special election will be held to fill the office. (Offices vacated at the end of the spring semester shall remain vacant until the following annual election.)
b. Nominations will be accepted by any remaining officer for 1 week after the office has been vacated. If no nominations are received, the remaining officers must find a voting member willing to fill the vacant position.
c. The election will be announced by e-mail after nominations are closed.
d. The election shall take place 1 week after nominations are closed.
e. Voting will be by secret ballot with the ballots being counted by the remaining officers.
f. A simple majority vote of a quorum of the voting members shall determine the outcome.

E. Officer Duties
1. Political Colonel: the political colonel shall handle all issues political. He/she shall serve as a liaison between the csgrads and any administrative group (computer science department, graduate school, graduate student council, etc.) on campus, where appropriate. She/he shall call meetings.
2. Parliamentary Colonel: the parliamentary colonel shall handle all issues parliamentary. She/he shall help csgrads understand procedures within the computer science department and the graduate school. He/she shall prepare an agenda before meetings and maintain minutes of all meetings.
3. Social Colonel: the social colonel shall handle all issues social. She/he is responsible for planning social events (movie night, road trip, sporting event, etc.) for csgrads. He/she shall help to organize orientation events and welcome new csgrads to the department. She/he is responsible for keep the Organization’s website current and applicable.

F. Steering Committee
1. The steering committee is comprised of the Political Colonel, Parliamentary Colonel, and Social Colonel.
2. All members of the steering committee should review the agenda before each meeting.
3. Any member of the steering committee can call a meeting of the steering committee.

G. Impeachment
1. An officer may be removed from office on the grounds of malfeasance, misfeasance, or
nonfeasance of his/her duties:
   a. by a 2/3-majority vote of regular members, at a meeting at which a quorum is present.
   b. by a ski-jump competition between the officer and the accusing member, the winner of the competition taking over the officer’s position. (Note: The challenger must provide equipment and transportation to/from the ski jump for the challenged officer and any voting members wishing to observe.)

Article V. Advisor
   A. The advisor shall be a full-time member of the faculty or staff of the University. She/he maintains continuity, offers guidance, helps cut through red tape, serves as a sounding board, assists officers, and is an all-around resource person.
   B. The Advisor is elected in the same manner as the officers (Article IV, D). The election results are then forwarded to the Office of Student Activities, which then appoints an advisor, which may, or may not be the elected advisor.
   C. The term of office for the advisor is one year, renewable indefinitely.

Article VI. Committees.
   A. Standing committees shall be comprised of 1 or more people, based on need. Each committee shall be headed by a Micro-Colonel appointed by the steering committee. If no one outside of the steering committee can be found to take a given Micro-Colonel position, one of the members of the steering committee must volunteer to hold that position.
   B. Standing Committees.
      1. Space Committee. The space committee shall assist the computer science department in allocating space to csgrads. The space committee Micro-Colonel shall be the first point of contact for any csgrad who has questions or concerns about his/her office assignment.
      2. Csgrad Library Committee. The csgrad library committee shall maintain the csgrad library. Responsibilities of this committee include keeping track of the current books in the csgrad library, soliciting new donations, and making suggestions to the computer science department about new books to purchase.
      3. Pop Fund/Treasury Committee. The Micro-Colonel of this committee shall maintain the treasury for the Organization and see to it that the pop fund functions properly.
   C. Special committees will be formed as needed.
      1. Any officer may appoint a committee to help him/her fulfill his/her duties.
      2. All special committee Micro-Colonels must be approved by the entire steering committee.
      3. Special committees exist as long as the officer who formed the committee deems it necessary.

Article VII. Meetings
   A. Types of meetings
      1. There will be a continuous online meeting which is moderated and monitored by the Political Colonel.
      2. Regular meetings will be held biweekly during the academic year.
3. Special meetings are defined as those meetings that take place outside of the regularly scheduled meetings.

B. Who may call meetings
   1. Regular meetings are called by the Political Colonel and are called based upon a schedule determined at the beginning of each semester.
   2. Special meetings may be called by any member of the steering committee. Voting members wishing to call a special meeting should contact the steering committee.

C. The number of people in the steering committee, plus all Micro-Colonels (of both standing and special committees) shall constitute a quorum.


Article VIII. Constitution

A. Adoption
   1. This constitution must be ratified by a 2/3-majority of the charter membership.
   2. It will take effect when approved by the Office of Student Activities.

B. Amendments
   1. Any voting member may propose an amendment. This proposed amendment must be in writing and presented at a regular meeting or in the continuous online meeting.
   2. Members must be notified that a vote will take place on an amendment at least one week prior to the meeting at which the vote is to occur.
   3. A vote on said amendment will be taken at the next regular meeting. A 2/3-majority of the regular membership is required for passage.
   4. It will take effect when approved by the Office of Student Activities.