Meeting called to order at 5:38 pm.

1. Minutes from the previous meeting were approved unanimously.

2. Old business
   a. Hackathon calendar: Nothing new about this.
   b. Google Groups for project discussions: Done.
   c. New web page: Done.
   d. ACM’s cyber career fair for Computer Science students
      i. Mock interviews will be arranged.
      ii. February 26th.
      iii. Two companies are involved: Google and Cisco.
      iv. It will be just like normal career fair, but over the internet.
      v. Designers wanted for posters, etc.
      vi. Email Michael (Tuer) to get signed up for the ACM mailing list.

3. New business
   a. Study sessions
      i. ACM is doing more career-based lectures and tutorials. UPE usually does
class-based sessions.
      ii. We need to find out when the exams are, what kind of help is needed, and
how we can help students with homeworks and exams.
      iii. [To-do] We need someone to contact professors in order to come up with
study sessions.
           1. John (Novak) volunteered.
      iv. We can prepare lectures or have Q&A sessions.
   b. Resume clinic
      i. Week of February 10th is a good time.
      ii. Advertisement needed. We can send an email to the student body once a
date is set up.
      iii. February 13th, 14th and 15th sounds good.
           1. On the 14th we should probably do the session in the morning
because of Etiquette Dinner (afternoon that day).
      iv. We should put up posters during sessions to get attention.
   c. Learning activities for UPE
      i. If we get the resources from previous activities, we can arrange new ones
without too much effort.
      ii. Gorkem can do something with shell scripting and regular expressions.
      iii. Maybe after career fair.
   d. Preview day
      i. March 22nd.
ii. For prospective students and their families.

iii. Visitors are taken to a trip in the department (and the display wall in EERC). Labs are shown, information about classes is given, ongoing research is explained, etc.

iv. Enterprises are all here to do demos.

v. Volunteers are welcome.

4. Tentative date for the next meeting: February 10th, Monday.

**All to-do items**

1. John will contact professors to ask exam dates and how we can help students.